

# Coldwater Donor Privacy Policy

Approved 8.12.24

Coldwater of Lee's Summit (here in after "Coldwater") is committed to respecting the privacy of our donors. We have developed this privacy policy to ensure our donors that donor information will not be shared with any third party.

## **AWARENESS**

Coldwater provides this Donor Privacy Policy to make you aware of our privacy policy, and to inform you of the way your information is used. We also provide you with the opportunity to remove your name from our distribution or mailing list, if you desire to do so.

## **INFORMATION COLLECTED**

Here are the types of donor information that we collect and maintain:

- Contact information: name, organization, complete address, phone number; email address;
- Payment information: credit card number, expiration date, and billing information;
- Information concerning how you heard about Coldwater;
- Information you wish to share: questions, comments, suggestions; and
- Your request to receive periodic communications (for example, periodic fund-raising appeals, newsletters, or other communications)

## **HOW INFORMATION IS USED**

Coldwater uses your information to serve you and to provide you with information about Coldwater. Credit card numbers are used only for donation or payment processing. We use the comments you offer to provide you with the information requested, and we take seriously each recommendation as to how we might improve communication.

## **NO SHARING OF PERSONAL INFORMATION**

Coldwater does not sell, rent, or lease your personal information to other organizations. Donor information is used solely to carry out the activities and purposes of Coldwater.

## **REMOVING YOUR NAME FROM OUR DISTRIBUTION LIST**

It is our desire to not send unwanted communications to our donors. Please contact us if you wish to be removed from our distribution list.

## **CONTACTING US**

If you have comments or questions about our donor privacy policy, please send us an email at [director@coldwater.me](mailto:director@coldwater.me) or call us at (816) 786-0758.